

**EMPANELMENT FOR BANQUET HALL SERVICES**  
**AT DSOI DHAULA KUAN**

1. This is with reference to DSOI tender for the empanelment of the **Catering, Tentage, Lighting & Illumination** and **Vedi & Flowers** services to the Defence Services Officers' Institute, Dhaula Kuan, New Delhi – 110010 for the **FY 2018-19**.
2. I am to inform you that your request for empanelment of your firm in the category applied by you has been approved by the Institute for arrangement in the function at Defence Services Officers' Institute, Dhaula Kuan, New Delhi – 110010. The empanelment will be effective from **01 Apr 2018 to 31 Mar 2019** for a period of one year.
3. The details of rebate to the DSOI is attached as Appx to this letter.
4. You are requested to pay the security deposit amount to DSOI within a month period as applicable to you as indicated in the category for which you have been empanelled as per Appx to this letter, if not deposited earlier.
5. You are requested to liaise with Manager (Stores), DSOI for submission of judicial stamp paper of **Rs. 100/-** for execution of agreement deed by **25 Apr 2018**.

Sd/xxxxx  
(Vikram Singh)  
Col (Retd)  
OIC (C,S&M)  
Offg Secy

