

S. No. **4800**.....

DEFENCE SERVICES OFFICERS' INSTITUTE

DHAULA KUAN, NEW DELHI-110010.
25694081-85

Paste
Photograph of
Member
in Uniform

Membership No. Alloted..... Register Sl. No.....
(For Office use only)

Application for DSOI Membership : Regular Serving Officers

(Please type or use Block letters)

Paste
Photograph
Wife of Member

1. Type of Membership **PERMANENT** (ACTIVE/OUTSTATION) / ASSOCIATE / TENURE
2. Rank & Name.....Personal No.....
3. Identity Card No.....Issued by.....
4. Date of Birth.....Date of Commission.....
5. Type of Commission **Permanent / Short service**.....
6. Service, Army/Navy/ Air Force.....
7. Full Address of Unit/Formation.....
.....Tel No.....
8. Present Residential Address.....
.....Tel No.....
9. Permanent Home Address.....
.....Tel No.....
10. Were you a member of this Institute previously? If so, quote Membership No. and cause of Termination.....
11. Name of Bankers and Account No.....
12. Married/Single, if married give details of family as under for sons below 25 years & daughters (unmarried) below 30 years only:-

	Name	Relationship	Date of Birth
Wife.....			
Children	1.....		
	2.....		
	3.....		
	4.....		
13.	DSOWF Membership Card No to be obtained from QMG's Branch, Sena Bhawan/DSOI (attach photocopy).....		
14.	Date of Posting to present Unit and Reference No. of posting order (please attach a copy).....		

Specimen Signature - Officers.....Wife.....
(P.T.O.)

DECLARATION

1. I Undertake to become a Permanent/Tenure member of the Defence Services Officers' Institute. I have read the Rules and Bye-Laws of the Institute and agree to abide by the same.
2. I undertake to intimate any change of Office/Residential Address and Tel Nos to DSOI, immediately on posting/transfer/shifting to a new location.
3. I undertake to intimate DSOI regarding cancellation of my Tenure Membership, consequent upon my posting out of Delhi.
4. I hereby certify that I will clear all my dues/subscription on due date even if the bill is not received for any reason whatsoever. In the event of non clearance of the dues in time, action to terminate my membership may be taken as per rules in force. I will always keep DSOI informed about my latest place of posting or residence.

Date.....

Signature of applicant.....

Certified that the officer will clear all his dues and obtain clearance certificate from the Institute before leaving the Unit/Establishment/Station on posting / retirement.

Office Stamp
Station

Recommended/Not Recommended

Date.....

(Signature with Name in Block letters of
Officer Commanding/ Director/
of Designation and rank)

FOR OFFICE USE ONLY

1. Date of receipt of Application.....
2. Date membership approved by the Managing Committee.....
3. Membership No Allotted.....
4. Clearance of upto date dues.....

(Signature)

**CERTIFICATE BY COMMANDING OFFICER OR HEAD OF THE
DEPARTMENT/BRANCH/STATION/FORMATION**

**GRANT FOR NEW MEMBERSHIP OF DSOI, DHAULA KUAN,
NEW DELHI - 110010**

Certified that Rank.....
Name.....IC No./Service No.....
is presently posted on the strength of Unit.....with effect
from(dd/mm/yy). His/Her identity card No. is.....and
issued by.....on.....(dd/mm/yy).

For Permanent Commissioned Officers

He/She is a permanent commissioned officer and his/her date of commission
is.....(dd/mm/yy).

OR

For SSC Officers

Officer is a SSC officer commissioned for.....years on.....(dd/mm/yy)
and his/her present date of release is(dd/mm/yy).

Date :

Unit & Place :

(with Unit/Officer seal)

Signature of Commanding officer/

Head of Department

(with stamp of designation & full name)

INSTRUCTIONS

DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM FOR DSOI MEMBERSHIP AND MEMBERSHIP CARDS

1. DSOWF Card. DSOWF Card can be obtained from Room No 341, QMG s Branch, Sena Bhawan (Tele No 23018180) on payment of Rs 500/- in cheque, on Tuesdays & Fridays from 1400 hrs to 1600 hrs.
2. Copy of Posting Order.
3. A Certificate from CO or Head of the Branch/Department, stating Certified that No _____ Rank _____ Name _____ Identity Card No _____ is posted to _____ with effect from _____. He is a Permanent/Short Service Commissioned/Re Employed Officer.
4. Stamp size coloured photograph one each of the officer and his wife duly attested by the Adjutant/CO, to be pasted on the Application form.
5. Form should be filled in block letters and not in running hand. Form is to be countersigned by the Commanding Officer/HOD of the applicant.
6. For officers posted within NCR of Delhi, (Gurgaon/Faridabad/Ghaziabad /Hindon/ Noida) a local cheque or Draft of Rs 19,000/- (includable security deposit of Rs10,000/-plus Rs 600/- per month as advance membership subscription and Sports Development charges of Rs 20/- per month upto 31 Mar 2016) payable at Delhi to be enclosed.
7. For Outstation officers posted out of the NCR of Delhi, a Local cheque/Draft of Rs 15,000/- to be (includes refundable security deposit of Rs 10,000/- plus Rs 300/- per month as advance membership subscription and Sports Development charges @ Rs 20/- per month upto 31 Mar 2016).
8. Cheque/Draft to be issued in favour of Defence Services Officers Institute Dhaula Kuan, New Delhi. Cheque/Draft can be deposited at the DSOI Cash Counter near CSD Canteen between 1000 hrs and 1430 hrs to 1600 hrs on all working days except Tuesdays and upto 1300 hrs on Mondays.
9. Details of family members should include name of wife, unemployed sons below 25 years and unmarried/divorced daughters alongwith age proof.
10. In case of unmarried dependent daughters above 30 years, an affidavit stating the fact that daughter is unmarried and incase of marriage the same will be immediately notified to DSOI will be attached.
11. A separate Application form for making Smart Cards available with the Billing Section is to be filled up. Stamp size coloured photograph, one each of the officers, spouse, and eligible dependents children should be pasted.
12. Membership Application Form complete in all respect, alongwith all documents, cheque/draft to be submitted to the Manager Billing Section for processing.
13. For any further query, please contact Manager Billing Section on Tel No 25694081 to 85 Ext 199, 108 or log on to DSOI website: www.dsoidelhi.org